DAVID PACE

CREATIVE PRODUCTION & PROJECT COORDINATION
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Film-trained producer and project coordinator pursuing an MS in Themed Experience. Experience coordinating creative teams, vendors and programs across multiple locations, with responsibility for scope, schedules, budgets, client communication and staff leadership.

EDUCATION

University of Central Florida
Master of Science, Themed Experience - Creative Producing | Expected graduation after August 2027
Bachelor of Fine Arts, Film & Video Production | Business Administration Minor | Magna Cum Laude

EXPERIENCE

Creator / Producer - Tales of Prismodia | 2024 - Present

Prismodia Entertainment | Orlando, FL

- Produce a filmed Dungeons & Dragons live-play series; oversee scope, schedule, budget and coordination of cast, crew and creative vendors.
- Prepare RFPs for video and audio editing, graphic design, photography, cinematography, visual effects and character illustration.
- Meet weekly with a story consultant to organize series lore, track storylines and maintain documentation supporting narrative continuity.

Assistant Producer / Production Coordinator | Dec 2018 - Present

Spirit Movie Productions | Project-based | Windermere, FL

- Coordinate production schedules, meetings, logistics and artist availability with producers to support budgets, deadlines and project requirements.
- Track milestones and deliverables; maintain call sheets, presentations and project records in Excel, PowerPoint and OneDrive; communicate updates to creative teams and external partners.

Director of Operations | Aug 2018 - Present

Orlando Tennis Academy | Windermere, FL

- Oversee program launches across multiple locations, coordinating schedules, client communication and resources for 550+ clients and a team of 10+ staff.
- Track tasks in ClickUp, report progress to leadership and reallocate staff and resources to resolve scheduling conflicts.
- Implement scheduling, documentation and communication tools; support staff adoption and training.

SELECTED GRADUATE PROJECTS

Relic Run: Four-room guest experience concept with preliminary budget, capacity and staffing assumptions, and a proposed 12-week feasibility and schematic design phase.

Julie's Safari Theatre: Collaborative Give Kids the World theatre-refresh concept outlining guest flow, interactive features, scope, project phases and development risks.

TOOLS & PROFESSIONAL DEVELOPMENT

Microsoft 365 | ClickUp | Smartsheet | Microsoft Project | Adobe Creative Cloud | Rhino
PMP Exam Preparation - 35 hours of project management training completed